AMENDMENT OF SOLICITAT	ION/MOD	IFICATIO	N OF C	ONTRACT	1. CON	TRACT ID CODE	PAGE 1	OF	7
2. AMENDMENT/MODIFICATION NO. 00003	3. EFFECTIVE See Bloc		4. REQUIS	REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable) 000001			
6. ISSUED BY CODE	200 2100		7. ADMINI	STRATED BY (If other tha	an Item 6)	CODE			
FEDERAL AVIATION ADMI	NISTRAT	ION	Tanyka	a Lawrence					
Attn: ATO		1011	Service Contracts Branch, AJA-48						
800 Independence Ave., SW									
Washington, DC 20591			Office of Acquisition Policy and Contracting Telephone: (202) 267-7802						
washington, DC 20391			Telepii	one. (202) 207-7	002				
8. NAME AND ADDRESS OF ADMINISTERING	3 GOVERNMEN	T AGENCY (No	street count	v State and 7IP Code)	9,4	A. AMENDMENT O	E SOLICIT	ΑΤΙΟΝ	INO
o. HAME AND ADDITION OF ADMINISTRATION	3 OOVER (INITIALITY	TAGENOT (NO	or, street, court	y, diale and zin code)		TFAWA-09-1			110.
						711711171107	0000	, 1	
					98	B. DATED (SEE ITE	M 11)		
						1//			
				-	10	01/22/20 DA. MODIFICATION		PACT/	ORDER
					"	NO.	01 00111	INACIA	ONDER
					X				
CODE	1.0	FACILITY COD	ıc.		10	DB. DATED (SEE ITE	EM 13)		
	260 00 00	20 de 100 de		ENDMENTS OF SOL	0.45563 50		10 10		
extended.				The hour and date specifi			ended	∐ i	s not
Offers must acknowledge receipt of this amendment	nent prior to the	hour and date s	specified in th	ne solicitation on as amen	ded, by one	of the following metho	ds:		
(a) By completing Item 8 and 15, and returning	1 copi	es of the amen	dment; (b) ac	cknowledging receipt of th	is amendme	nt on each copy of the	offer		
submitted; or (c) By separate letter or telegram w									
-MENT TO BE RECEIVED AT THE PLACE DES IN REJECTION OF YOUR OFFER. If by virtue of									
letter, provided each telegram or letter makes re				ent, and is received prior to	the opening	hours and date spec	ified.		
12. ACCOUNTING AND APPRO	PRIATION D	ATA (If requ	ured)						
42 TI	LIC ITEM ADD	TIEC ONLY	TO MODIE	CATIONS OF CONTE	ACTE/ODI	DEBE			
				CATIONS OF CONTR R NO. AS DESCRIBED					
(4) A. THIS CHANGE ORDER IS ISSUED PURSU	JANT TO: (Specify	authority) THE C	CHANGES SET	FORTH IN ITEM 14 ARE MA	DE IN THE CO	ONTRACT ORDER NO. II	N ITEM 10A		
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF THE CHANGES CLAUSE INCORPORATED INTO THIS CONTRACT.									
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:									
D. OTHER (Specify type of modification and au	uthority)								
F IMPORTANT. O	. [V	1		1					
E. IMPORTANT: Contractor [] is 14. DESCRIPTION OF AMENDMENT/MODIFIC	not, X	-		document and return		ed originals to the issu	ing office.		
14. DESCRIPTION OF AMENDMENT/MODIFIC	CATION (Organi	zed by section	neadings, in	claumy solicitation/contrac	it subject ma	tter where reasible.)			
See Page 2									
See Tage 2									
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.									
15A. NAME AND TITLE OF SIGNER (<i>Type or print</i>) 16A. NAME AND TITLE OF CONTRACTING OFFICER (<i>Type or print</i>)									
				Sarah F. Scott					
15B. CONTRACTOR/OFFEROR	15	5C. DATE SIG	INED	16B. UNITED STATES	OF AMERICA	A	16C	. DATE	
								ver30 <u>0</u> 55	
				BY					
(Signature of person authorized to sign	n)			(Signature	of Contractir	ng Officer)	OMB #	+2420	050
							OIMP 1	74 I ZU-	000

The purpose of Amendment Number 000003 is to make administrative changes. Accordingly, the following changes are made:

- 1. Under Section L.2 Projected Milestone Schedule, the following change is made:
- a. Section L-2 Projected Milestone Schedule is deleted in its entirety and replaced with the following:

Release SIR	Date	January 22, 2009
Receive Offers	Date	March 6, 2009
Abstract/Minimum Qualification Review	Date	March 9-10, 2009
Proposal/Technical Evaluation	Date	March 11-March 27, 2009
Conduct Oral Presentations/Discussions	Date	March 30-Apri 8, 2009
Negotiations	Date	April 9-April 17, 2009
Responsibility Review/Revised Offers Review	Date	April 30-May 15, 2009
Award Document Decision	Date	May 18-May 19, 2009
Legal Contract Review	Date	May 19-June 5, 2009
Public Affairs Notification	Date	June 8-June 12, 2009
Award	Date	June 15, 2009

- 2. Under Part I Section B, Supplies/Services & Price/Cost, the following change is made:
 - a. Section B is deleted in its entirety and replaced with the following:

PART I - SECTION B SUPPLIES/SERVICES & PRICE/COST

B.1 General

The Contractor must provide the necessary services to accomplish the requirements set forth under Section C, Statement of Work.

B.2 Contract Type

The FAA anticipates awarding an Indefinite Delivery/Indefinite Quantity (IDIQ), Fixed Price Contract. Delivery orders will be utilized to further define and cost the specific assignments under the contract.

B.3 Estimated Minimum/Maximum Level of Effort

The estimated maximum level of effort, in dollars for the entire term of this contract is \$8.5 million. The estimated minimum level of effort in dollars to be ordered during the entire term of this contract is \$850,000.00. The Government is not bound to order services beyond its minimum level of effort.

B.4 Services to be furnished and Rates

B.4.1 Base Year – From date of award through twelve months.

CLIN	LABOR CATEGORY	HOUF	RS LABOR RATE		
TOTA	L				
0001	Deinsin al Connellont	1040			
0001	Principal Consultants	1840			
0002	Senior Consultants	1840			
0003	Consultant/Coach III	1380			
0004	Consultant/Coach II	920			
0005	Facilitator	920			
0006	Program Director	96			
0007	Project Manager	1380			
0008	Organizational Development Special	ist 192			
0009	Subject Matter Specialist	96			
0010	Associate Consultant	96			
0011	Graphics Specialist	96			
0012	Management Program Analyst	1380			
0013	Administrative Support	920			
0010	Tallimotati V Support	220			
ODC					
ODC	Travel	NTE	\$175,000.00		
	ODC	NTE	\$15,000.00		
	ODC	NIE	\$13,000.00		
B.4.2	Option Year One				
CLIN LABOR CATEGORY HO		HOURS	LABOR RATE		
TOTAL					
1001	Principal Consultants	1840			
1002	Senior Consultants	1840			
1003	Consultant/Coach III	1380			
1005	Consultanti Coach III	1300			

1004 1005 1006 1007 1008 1009 1010 1011 1012	Consultant/Coach II Facilitator Program Director Project Manager Organizational Development Specialist Associate Consultant Graphics Specialist Management Program Analyst	96 96 96 1380	
1013 ODC	Administrative Support Travel ODC	920 NTE NTE	\$175,000.00 \$15,000.00
B.4.3	Option Year Two		
CLIN TOTA	LABOR CATEGORY L	<u>HOURS</u>	LABOR RATE
2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013	Principal Consultants Senior Consultants Consultant/Coach III Consultant/Coach II Facilitator Program Director Project Manager Organizational Development Spec Subject Matter Specialist Associate Consultant Graphics Specialist Management Program Analyst Administrative Support	1380 1840 920 920 920 96 1380 192 96 96 96 920 920	
ODC	Travel ODC	NTE NTE	\$175,000.00 \$15,000.00

^{3.} Under Section L.15, d.1 (iii), Section C - SIR Section B Supplies/Services & Price/Cost, the following change is made:

a. Section L.15, d.1 (iii), Section C – SIR Section B Supplies/Services & Price/Cost is deleted in its entirety and replaced with the following:

The Offeror shall complete the pricing for the services as identified in Section B of the contract. The Offeror shall submit prices/CLIN as required in Section B, for all labor categories. The Offeror shall also summarize the proposed price for each labor category and provide the total price in the appropriate designations. The Offeror shall also complete the total proposed price for all labor categories.

- **4.** Under Section L.17, Volume II, Section B, Professional Credentials, the following changes are made.
- a. Section L.17, Volume II, Section B, Professional Credentials is deleted in its entirety and replaced with the following:

Principle and Senior Consultants must possess advanced degrees and meet the requirements as outlined in Section J-List of Attachments.

This section shall provide the individual's two page resume in a simple, systematic table format or listing, to include name, job title, proposed role, years of experience, area of expertise, degree(s), certificate(s), project experience, job responsibilities, goals achieved for project experience, years of management and technical experience, commitment letter, specific experience similar to this requirement, and the names of previous employers.

Be specific in describing the proposed personnel and their relevant experience, qualifications and background as they would relate to this requirement.

Indicate individuals proposed as key personnel that may be current employees, tentative hires, subcontractor personnel and the percentage of time devoted by each to this requirement.

Resumes are required for non-key personnel at the time of award and are limited to two pages.

5. Under Section L.17, b. (iv), Volume III – Past Performance the following change is made:

a. Section L.17, b. (iv), Volume III – Past Performance is deleted in its entirety and replaced with the following:

(iv). Volume III - Past Performance

The FAA will conduct a past performance review of each Offeror's proposal. Therefore, each Offeror shall submit written information pertaining to relevant experience involving similar size and scope of work as addressed in Section C. The information should reflect experience which occurred from October 1, 2005 through September 30, 2008. Included should be a correct government and/or industry point of contact, phone number and facsimile number. A minimum of three contracts, which demonstrate the Offeror's past experience, shall be identified.

The Offeror shall also provide a supplemental list not to exceed 10 contracts of similar size and scope (with appropriate references, points of contact, total dollar value, performance period and a brief description) of all commercial and federal contracts (excluding small purchases) awarded to the Offeror within the past three (3) years. Information regarding each offeror, garnered from a variety of individuals familiar with each Offeror's past efforts, will be used to compile a past performance history which will then become one of the evaluation factors used in the source selection process.

The Offeror may provide information on problems encountered on the contracts and subcontracts identified and address corrective actions taken to resolve those problems. Offerors should provide general information on their performance on the identified contracts. More specific performance information will be obtained from references and other sources as the FAA deems appropriate.

The Offeror may describe any quality awards or certifications received within the past three years that indicate the Offeror possesses high-quality awards or certifications for services rendered. The Offeror shall identify the segment of the company or division or the entire company receiving the award or certification. Identify the period of performance that it was applied and the date of the certificate/award.

It is requested that each Offeror send their listed private sector references a letter authorizing the reference to provide past performance information to the Government.

Each offeror is also required to provide the Past Performance Questionnaire, Attachment L-2 to points of contact for each contract referenced. Each of the Offeror's references must complete the questionnaire and mail or fax a hard copy directly to:

FAA

Attn: John Gamble, ASU-340 C/O Tanyka L. Lawrence Room 406W 800 Independence Avenue, SW Washington, DC 20591

Fax to: (202) 267-5142

6. A 2^{nd} chart of questions asked and responses provided regarding the SIR is included at Attachment A